

Meeting Location: Virtual / Zoom

Date: February 13, 2023

Time: 8:30 a.m.

Board Chair: Sheila Rice

Remote Attendance: Join our meetings remotely via Zoom and/or phone

Conference Call: Dial: 1 646 558 8656 | Meeting ID: 817 7598 2546

Register for Webinar: Meeting Registration - Zoom

Board Offices: Montana Housing

301 S Park Ave., Room 240, Helena MT 59601

Phone: 406.841.2840

AGENDA ITEMS

- Meeting Announcements
- Introductions
- Public Comments Public comment is welcome on any public matter that is not on the agenda and that is within the jurisdiction of the agency.

Minutes

Approve Prior Board Meeting Minutes

Finance Program (Supervisor: Angela Heffern)

Financial Update

Homeownership Program (Manager: Vicki Bauer)

- ❖ Lender Approvals Wintrust Mortgage and LeaderOne Financial Corp.
- Homeownership Update

Mortgage Servicing (Manager: Mary Palkovich)

Montana Housing works with community partners across the state, and together we ensure Montana families have access to safe and affordable homes.



Servicing Update

Multifamily Program (Manager: Jason Hanson)

- Meadowlark Senior MFLP
- Creekside Commons MFLP
- Multifamily Update

Operations / Executive Director (Joe DeFilippis / Cheryl Cohen)

- Operations Update (Joe DeFilippis)
 - ARPA Housing Programs (ERA & HAF)
- Community Housing Update (Julie Flynn)
- Rental Assistance Update (Kelly Shields)
- Executive Director / Legislative Update (Cheryl Cohen)

Miscellaneous

Meeting Adjourns

*All agenda items are subject to Board action after public comment requirements are fulfilled.

*We make every effort to hold our meetings at fully accessible facilities. Any person needing reasonable accommodation must notify the Housing Division at 406.841.2840 or TDD 406.841.2702 before the scheduled meeting to allow for arrangements.

2023 CALENDAR

		J	anuar	У						Fe	brua	ry			March						
Su	Мо	Tu	We	Th	Fr	Sa		Su	Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22		21	22	23	24	25	26	27	18	19	20	21	22	23	24
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November										
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January 2023

9 - Board Meeting via Zoom

February 2023

13 - Board Meeting via Zoom

March 2023

13 - Board Meeting via Zoom

27-29 - NCSHA Legislative Conference - WA D.C.

April 2023

17 - Board Training - Springhill Suites Kalispell MT

18 - Board Meeting - Springhill Suites Kalispell MT

May 2023

15-17 - Housing Partnership Conference - Delta Colonial Helena

22 - Letter of Intent Presentation - Helena Great Northern Hotel

23 - Board Meeting - Helena Great Northern Hotel

June 2023

12 - Board Meeting via Zoom

July 2023

10 - Board Meeting via Zoom

August 2023

14 - Board Meeting via Zoom

September 2023

11 - Board Strategic Planning - Miles City Sleep Inn

12 - Board Meeting - Miles City Sleep Inn

October 2023

15-18 - NCSHA Annual Conference - Boston

23 - Board Meeting Housing Credit Award Determinations / QAP - via Zoom

November 2023

13 - No Board Meeting

December 2023

11 - No Board Meeting



Zoom February 13, 2023

ROLL CALL OF BOARD

MEMBERS:

Sheila Rice (Absent) Adam Hertz (Absent) Tonya Plummer (Present) John Wright (Present) Jeanette McKee (Absent) Bruce Posey, Chair (Present) Cari Yturri (Present)

STAFF:

Cheryl Cohen, Executive Director
Joe DeFilippis, Operations Manager
Ginger Pfankuch, Accounting Program
Bruce Brensdal, Multifamily Program
Kylee Hughes, Exec Assistant
Jason Hanson, Multifamily Program
Megan Surginer, Office Manager
Jen Stepleton, Community Housing
Chandler Rowling, Community Housing

Vicki Bauer, Homeownership Program Nicole McKeith, Multifamily Program Kellie Guariglia, Multifamily Program Julie Flynn, Community Housing Mary Palkovich, Servicing Program Nicole Newman, Community Housing Angela Heffern, Accounting Program Charles Brown, Homeownership

COUNSEL:

Greg Gould, Jackson Murdo & Grant Drew Page, Kutak Rock

John Wagner, Kutak Rock

UNDERWRITERS:

Mina Choo, RBC Capital

Patrick Zhang, RBC Capital

FINANCIAL ADVISORS:

Gene Slater, CSG Advisors

OTHERS:

Tyler Currence Larry Phillips Heather McMilin Amber Robbins Chris Ruddman Misty Dalke Lindsay Hale Alex Burkhalter
Linda Athy
Valerie Grover
Jackie Girard
Julia Hope
Tonoa Hodge
Raymond Brousseau



These written minutes, together with the audio recordings of this meeting and the Board Packet, constitute the official minutes of the referenced meeting of the Montana Board of Housing (MBOH). References in these written minutes to tapes (e.g., FILE 1 – 4:34) refer to the location in the audio recordings of the meeting where the discussion occurred, and the page numbers refer to the page in the Board Packet. The audio recordings and Board Packet of the MBOH meeting of this date are hereby incorporated by reference and made a part of these minutes. The referenced audio recordings and Board Packet are available on the MBOH website at Meetings and Minutes.

CALL MEETING TO ORDER

0:00 Chair Bruce Posey called the Montana Board of Housing (MBOH) meeting to order at 8:30 a.m.

1:13 Introductions of Board members and attendees were made.

4:15 Chair Posey asked for public comment on items not listed on the agenda.

<u>APPROVAL OF MINUTES</u>

January 9, 2023 MBOH Board Meeting Minutes - page 5 of packet

5:20 Motion: Cari Yturri

Second: John Wright

The November 14, 2022 MBOH Board meeting minutes were approved

unanimously.

FINANCE PROGRAM

Finance Update – page 8 of packet

5:48 Presenter: Angela Heffern

HOMEOWNERSHIP PROGRAM

Lender Approval – Wintrust Mortgage – page 11 of packet

9:58 Presenters: Vicki Bauer Motion: Cari Yturri Second: John Wright

The proposal to approve Wintrust Mortgage as a participating lender for Montana

Board of Housing was approved unanimously.

Lender Approval – LenderOne Financial Corporation – page 12 of packet



12:57 Presenters: Vicki Bauer Motion: Cari Yturri Second: John Wright

The proposal to approve LenderOne Financial Corporation as a participating

lender Montana Board of Housing was approved unanimously.

Homeownership Update - page 13 of packet

15:23 Presenters: Vicki Bauer

MORTGAGE SERVICING PROGRAM

Servicing Update – page 15 of packet

23:03 Presenter: Mary Palkovich

MULTIFAMILY PROGRAM

Meadowlark Senior MFLP approval - page 16 of packet

28:02 Presenters: Jason Hanson Motion: Bruce Posev

Second: Jeanette McKee

The motion to approve the request for a \$900,000 Multifamily Loan in first lien position with a 30-year amortization, 20-year term and based on targeting is at a 3.4231% interest rate that will close on or after 3 months of stabilized occupancy, with the staff's discretion to change loan terms was approved unanimously.

Creekside Commons Kalispell MFLP approval – page 21 of packet

30:15 Presenters: Jason Hanson

Motion: Cari Yturri Second: Bruce Posey

The motion to approve an additional \$475,000 to the original \$850,00 for a total \$1,325,000 Multi Family Loan in second lien position with a 40-year amortization, 16-year term and based on targeting is at a 3.1290% interest rate that will close on or after 3 months of stabilized occupancy and concurrent with conventional permanent mortgage, with the staff's discretion to change loan terms was approved unanimously.

Multifamily Update - page 26 of packet

32:18 Presenters: Jason Hanson

OPERATIONS/ EXECUTIVE DIRECTOR

Operations/Executive Director/Rental Assistance/Community Housing Update – page 27 of packet

33:35 Presenter: Joe DeFilippis, Julie Flynn, Cheryl Cohen



49:09 Meeting was adjourned at 9:19 a.m.

DocuSigned by:	
adam Hertz	
Adam Hertz. Secretary	

3/15/2023

Date

PROGRAM

Accounting and Finance Program

INVESTMENT DIVERSIFICATION

Diversification is an investment strategy that entails the purchase of a mixture of investments that reduces the exposure to investment risk.

- At the end of December, 78,9% of the Board funds were being held in Money Market earning 4.12 to 4.13% with previous short-term investments maturing in anticipation of the December debt service date and new investment being made in January and February.
- 10.3% of investments were being held in US Treasuries with rates from 0.27% to 6.48%
 - The lower interest rates were purchased before 2023 market increases and will be maturing next fiscal year.

WEIGHTED AVERAGE YIELD TREND

Weighted average is a calculation that considers the varying degrees of importance of the yields in an investment data set. BOH uses the average yield for specific investment types and the par value of those same investment types to calculate the weighted average yield.

- The weighted average has improved year-to-year from 0.95% to 4.25% December 2022 2023.
- There was a month-to-month increase from 3.65% to 4.25% from November to December 2023.

PORTFOLIO MATURITY

Indicates who holds the investment securities on behalf of BOH, the type of security, the date of maturity and the PAR value, which is the face value of the security at the time of issuance.

- The FNMA (Fannie Mae) MBS (Mortgage-Backed Securities) are the longest-term maturities in our portfolio and some of the highest yielding at 4.45% and 4.96%.
- Two of the Treasury Bonds were purchased several years ago at a yield of 6.48%. These will be maturing in 2025.
- The overall total of investments at the end of December 2022 was \$136.7 million with \$107.8 million of that total in money market.

OTHER INFORMATION

- On December 1st, the Board paid approximately \$8.7 million in debt service and called and an additional \$20.5 million with prepayment and payoff funds.
- The Board's audited FY23 financial statements are available on the Legislative Audit website at https://leg.mt.gov/content/Publications/Audit/Report/22-07.pdf or on the EMMA at https://emma.msrb.org/P11647116-P11268686-P11695754.pdf

Program Dashboard

December 31, 2022

Investment Diversification



FNMA: Federal National Mortgage Association (Fannie)

FHLB: Federal Home Loan Bank

FHLMC: Federal Home Loan Mortgage Corporation (Freddie)

FFCB: Federal Farm Credit Bank

Weighted Average Yield Trend



Portfolio Maturity

Available Now	< 1 year		1 to 5 years		6 to 10 years		> 11 years		Total	
\$ 107,883,080	\$ 7,993,000	\$	18,404,000	\$	2,225,000	\$	(130,419,080)	\$	6,086,000	

Investment Maturity Schedule

Maturity Date	Trustee	Туре	Par Value
8/1/2038	Wilmington Trust	FNMA MBS	51,166.94
8/1/2037	Wilmington Trust	FNMA MBS	33,487.35
3/1/2037	Wilmington Trust	FNMA MBS	75,040.48
7/1/2036	Wilmington Trust	FNMA MBS	15,307.06
5/1/2036	Wilmington Trust	FNMA MBS	24,281.40
2/1/2036	Wilmington Trust	FNMA MBS	44,224.73
7/15/2032	Wilmington Trust	FHLMC BOND	2,225,000.00
11/26/2027	Wilmington Trust	FNMA DEB	3,635,000.00
9/27/2027	Wilmington Trust	FNMA DEB	4,070,000.00
4/30/2026	Wilmington Trust	FNMA DEB	4,613,000.00
8/15/2025	Wilmington Trust	T-NOTES & BONDS	4,796,000.00
6/15/2024	Wilmington Trust	T-NOTES & BONDS	1,290,000.00
8/10/2023	Wilmington Trust	T-BILLS	455,000.00
6/15/2023	Wilmington Trust	T-BILLS	5,590,000.00
3/2/2023	US Bank Corporate Tr	T-BILLS	1,192,000.00
2/15/2023	Wilmington Trust	TSTRIPS	615,000.00
2/2/2023	US Bank Corporate Tr	T-BILLS	141,000.00
12/31/2022	US Bank Corporate Tr	US BANK MONEY M	4,918,061.46
12/31/2022	Wilmington Trust	WT GOLDMAN SACH	102,965,018.28
Total			136,748,587.70

PROGRAM

Homeownership Program

AGENDA ITEM

Lender Approval – Wintrust Mortgage

BACKGROUND

Wintrust Mortgage is a division of Barrington Bank & Trust Company, N.A., and is headquartered in Rosemont, Illinois. Formed in 1979 in Denver, Colorado, Wintrust now has more than 65 lending offices across the U.S. and more than 175 bank branch locations. They are committed to serving the financial needs of homeowners across the nation and they offer competitive pricing and a wide variety of mortgage products for the first-time homebuyer to the seasoned veteran.

Wintrust Mortgage has an office in Kalispell, and they have hired loan officers in Montana who have worked with Board programs previously. They are interested in participating in the Board's mortgage loan and MCC programs. They are approved to underwrite FHA, RD, and VA loans, as well as being an approved seller/servicer for Fannie Mae, Freddie Mac and a Ginnie Mae Issuer. They will sell the servicing of our loans to Montana Board of Housing.

All required Errors and Omissions and Fidelity Bond Insurance coverage requirements have been met and per the financial information submitted, Wintrust Mortgage has an equity to asset ratio that complies with the criteria of 6% for MBOH participating lenders.

Their full application and financial information are available for review at a Board member's request.

PROPOSAL

Staff requests for the Board to approve Wintrust Mortgage as a participating lender for Montana Board of Housing.

Board Meeting: February 13, 2023

PROGRAM

Homeownership Program

AGENDA ITEM

Lender Approval – LeaderOne Financial Corporation

BACKGROUND

LeaderOne Financial Corporation was founded in 1992 in Kansas City. They started with a staff of one local mortgage lender but had the goal of growing into a large mortgage company. LeaderOne expanded into more than 90 branches with over 300 licensed originators nationwide, last year they originated almost \$2 billion of mortgages.

LeaderOne has a branch office in Great Falls, and they are interested in participating in the Board's mortgage loan and MCC programs. They are approved to underwrite FHA, RD, and VA loans, as well as being an approved seller/servicer for Fannie Mae, Freddie Mac and a Ginnie Mae Issuer. They will sell the servicing of our loans to Montana Board of Housing.

All required Errors and Omissions and Fidelity Bond Insurance coverage requirements have been met and per their financial statements, LeaderOne has an equity to asset ratio that complies with the criteria of 6% for MBOH participating lenders.

Their full application and financial statements are available for review at a Board member's request.

PROPOSAL

Staff requests for the Board to approve LeaderOne Financial Corporation as a participating lender for Montana Board of Housing.

Board Meeting: February 13, 2023

Homeownership Program Dashboard February 3, 2023

Dec-22

1.56

0.85

<u>2.47</u>

4.88

0.46

30 Days

60 Days

90 Days

Total Delinquencies

In Foreclosure

Nov-22

1.35

0.95

2.50

4.80

0.42

Dec-21

1.08

0.92

<u>3.12</u>

5.12

0.59

Montana

1.16

0.37

0.85

2.38

0.33

Region

1.39

0.45

<u>1.01</u>

2.85

0.29

Nation

1.69

0.56

1.34

3.59

0.56

		CURRENT	LAST MONTH	LAST YEAR		
	MBOH*	5.500	5.75	2.875		
	Market	5.77	6.27	3.612		
	10 yr treasury	3.40	3.79	1.820		
	30 yr Fannie Mae	5.25	5.7 <i>9</i> 5.94	3.128		
	•	0.25 Current Setaside 5.2		3.120		
		OAN PROC				
	Jan		TOTAL		ORIGINAL	
	RESERVATIONS	AMOUNT	NUMBER	AMOUNT	AMOUNT	BALANCE
REGULAR PROGRAM	RESERVATIONS	AWOONT	NOWIDER	ANIOUNT	AWOONT	BALANCE
Series 2022C (since 9.23.22)	13	2,885,173	83	19,679,160	38,835,000	19,155,840
Series 2022C DPA (since9.23.22)	9	90,125	43	433,262	1,165,000	731,738
80% Combined (20+)	1	60,435	11	1,777,235	Since July 2022	reg bond funds
SET-ASIDE PROGRAMS		,		, ,	,	· ·
MBOH Plus	2	16,000	16	128,687	Since July 2022	1,477,863
Set-aside Pool	1	139,906	10	1,608,900	Since July 2022	Pre-Ullman funds
NeighborWorks			4	609,955		
CAP NWMT CLT						
Missoula HRDC XI						
Bozeman HRDC IX						
Home\$tart			2	401,996		
HUD 184						
Dream Makers						
Sparrow Group			1	130,998		
City of Billings	1	139,906	3	465,951		
Foreclosure Prevent					50,000	50,000
Disabled Accessible					Ongoing	862,950
Lot Refi					2,000,000	726,440
FY22 Habitat	2	282,016	13	2,176,186	3,609,900	1,433,714
OTHER PROGRAMS						
Veterans (Orig)	2	533,494	430	85,517,661	Revolving	168,464
911 Mrtg Cr Cert (MCC)			172	44,953,168.00	75,000,000	30,046,832
	Decemb	er CHANG	ES		2022 YTD	
	# loans	Princ Bal		# loans	Princ Bal	
Nov Balance		476,249,929.82		5,113	462,354,775.04	Dec-21
Dec Purchases (1st)	30	7,284,864.24		355	79,163,240.76	
Dec Purchases (2nd)	11	107,115.00		180	1,737,967.85	
Dec Amortization		(1,269,703.08)			(15,824,416.80)	
Dec Payoffs (1st)	(30)	(2,275,270.50)		(468)	(46,032,670.59)	
Dec Payoffs (2nd)	(5)	(33,164.91)		(119)	(675,466.38)	
Dec Foreclosures	, ,	. ,		(8)	(659,659.31)	
Dec Balance	5,052	480,063,770.57		5,052	480,063,770.57	Dec-22
	DELINQUENC'	Y AND FOR	RECLOSUR	E RATES		_
MONTANA BOAR	-			E BANKERS ASS	SOC. 9/2022	(most recent availble)
		D 04			N. 41	

RATES

LOAN PURCHASES BY LENDER

	LOAN	I ONOTIAGE	ODI LLIAD			
	Dec-22		2022 YTC)	2021	
	<u>1st</u>	DPA	<u>1st</u>	DPA	<u>1st</u>	DPA
FIRST SECURITY BOZEMAN 061					1	1
1ST COMMUNITY BK GLASGOW 095					5	5
1ST SECURITY BK MISSOULA 133			2	1	5	1
VALLEY BANK RONAN 159			3		4	
YELLOWSTONE BANK BILLINGS 161					1	
BRAVARA BANK 186			2	1	5	3
STOCKMAN BANK OF MT MILES 524	5	2	51	25	45	27
FIRST INTERSTATE BANK-WY 601	1		11	1	14	7
OPPORTUNITY BANK 700	10	4	86	44	93	41
FIRST FEDERAL BANK & TRUST 731			1	1	3	1
GLACIER BANK KALISPELL 735	1		17		8	2
WESTERN SECURITY BANK 785			11	3	10	7
MANN MORTGAGE 835	6	3	80	43	62	36
GUILD MORTGAGE COMPANY 842			16	13	23	22
UNIVERSAL 843	4		16	11	31	27
FAIRWAY INDEPENTENT MRTG 847	1	1	24	21	19	18
CORNERSTONE HOME LENDING 850			8	6	7	7
PRIME LENDING 851			2	1	1	
BAY EQUITY LLC 853	1		7	1	13	12
LENDUS LLC 854			5	1	12	5
PARAMOUNT RES MTG GRP 855			2	1	1	1
CHERRY CREEK MORTGAGE 856			1		3	1
HOMESTAR FINANCIAL 861			1	1		
HOMETOWN LENDERS 862	1	1	2	1		
CROSSCOUNTRY MORTGAGE 863			5	4		
CLEARWATER FEDERAL C U 901			2		5	
Grand Count	30	11	355	180	371	224

MBOH December PORTFOLIO

# of loans	\$ of loans	% of #	% of \$	
2,633	308,183,732	52%	64%	_
888	91,974,475	18%	19%	
322	45,547,227	6%	9%	
38	2,674,936	1%	1%	
34	2,367,964	1%	0%	
212	22,980,700	4%	5%	
925	6,334,736	18%	1%	
5,052	\$ 480,063,771			
4,976	\$ 474,063,610	98%	99%	
5,113	\$ 462,354,775	-1.19%	3.83%	percent of Incr/De
	2,633 888 322 38 34 212 925 5,052 4,976	2,633 308,183,732 888 91,974,475 322 45,547,227 38 2,674,936 34 2,367,964 212 22,980,700 925 6,334,736 5,052 \$ 480,063,771 4,976 \$ 474,063,610	2,633 308,183,732 52% 888 91,974,475 18% 322 45,547,227 6% 38 2,674,936 1% 34 2,367,964 1% 212 22,980,700 4% 925 6,334,736 18% 5,052 \$ 480,063,771 4,976 \$ 474,063,610 98%	2,633 308,183,732 52% 64% 888 91,974,475 18% 19% 322 45,547,227 6% 9% 38 2,674,936 1% 1% 34 2,367,964 1% 0% 212 22,980,700 4% 5% 925 6,334,736 18% 1% 5,052 \$ 480,063,771 4,976 \$ 474,063,610 98% 99%

Weighted Average Interest Rate 3.811%

	# of loans	,	\$ of loans	
0 - 2.99%	1048	\$	96,042,624	rates up to 4%
3 - 3.99%	1619	\$	198,714,237	2667 \$ 294,756,861
4 - 4.99%	860	\$	93,427,424	
5 - 5.99%	1111	\$	76,134,428	rates 4% and above
6 - 6.99%	372	\$	14,772,120	2385 \$ 185,306,909
7 - 7.99%	42	\$	972.937	

Mortgage Servicing Program Dashboard

Effective 01/31/2023

2023 Monthly Servicing Report Last Year Last Month This Month Dec-22 **MONTH** Jan-22 Jan-23 PORTFOLIO TOTAL LOANS 5399 5424 5448 **MBOH** 5070 5007 5009 BOI 313 304 304 **MULTI FAMILY** 16 16 16 HAF-Homeownership Assistance Fund NA 97 119 PRINCIPAL (all loans) \$522,001,352.09 \$542,419,461.82 \$544,681,743.27 ESCROW (all loans) \$5,445,353.12 \$3,879,343.51 \$4,829,542.07 LOSS DRAFT (all loans) \$727,995.33 \$818,638.42 \$765,351.56 LOANS DELINQUENT (60+ days) 311 286 258 ACTUAL FORECLOSURE SALES IN MONTH 0 3 8 3 FORECLOSURES TOTAL CALENDAR YEAR DELINQUENT CONTACTS TO MAKE 683 688 695 LATE FEES - NUMBER OF LOANS 718 791 815 LATE FEES - TOTAL AMOUNT REVENUE \$21,481.22 \$22,514.40 \$19,638.88 **PAYOFFS** 47 35 36 **NEW LOANS** 39 64 62

HUD's National Servicing Center TRSII SFDMS Reporting FY 2022 Q4 Final Score 91.71% - Grade A

LOSS MITIGATION	Jan-22	Dec-22	Jan-23
ACTIVE FINANCIALPACKETS	2	0	1
REPAYMENT/SPECIAL FORBEARANCE	4	0	0
COVID19 FORMAL FORBEARANCE (DEC 22)	150	84	93
HAMPS, PARTIAL CLAIMS & MODS PNDG	36	12	8
CHAPTER 13 BANKRUPTCIES	15	10	10
PRESERVATION PROPERTIES	6	7	7
REAL ESTATE OWNED PROPERTIES	1	2	2
SHORT SALE	0	0	0
DEED IN LIEU	0	0	0

PROGRAM

Multifamily Program

AGENDA ITEM

Meadowlark Senior in Butte MT Multifamily Loan Program approval

BACKGROUND

This project was awarded 9% credits in our October 2022 board meeting and is a proposed new construction of a 26-unit affordable senior development to be funded with LIHTC and HOME funds. Property is located at 4000 Corto Rd, Butte, Silver Bow County, MT. This senior property will offer one- and two-bedroom units and will be restricted to seniors aged 55+ earning 40,50 and 60 percent AMI. Amenities include a community room with kitchen and lounge, outdoor space for community garden, laundry room, elevator, and exercise room.

The developer is requesting a Multifamily Loan of \$900,000 that will be in first lien position. This is a 30-year amortization, 20-year term and based on targeting is at a 3.4231% interest rate. This loan is in conjunction with the 9% tax credits.

STAFF RECOMMENDATION (if any)

Staff supports this request.

MOTION OPTION(S)

- 1. Move to approve the request for a \$900,000 Multifamily Loan in first lien position with a 30-year amortization, 20-year term and based on targeting is at a 3.4231% interest rate that will close on or after 3 months of stabilized occupancy, with the staff's discretion to change loan terms.
- 2. No motion, proposal fails.

Board Meeting: February 13, 2023



January 20th, 2022

Board of Directors
Jason Hanson – Program Manager
Montana Board of Housing
301 S. Park Avenue, Room 240
Helena, MT 59601

Re: Meadowlark Senior Apartments, Butte, MT Multifamily Loan Program Request

Dear Board Members and Mr. Hanson:

Enclosed you will find an updated UniApp for the **Meadowlark Senior Apartments** to support our formal request that the Board consider a **\$900,000** first mortgage to serve as permanent financing for our low-income housing project. Like many projects, recent uncertainty in the interest rate markets has made underwriting affordable housing loans more difficult than usual. We have assembled additional funding since our Tax Credit application was approved, in the form of a \$390,000 grant and will continue to source additional grant funds through construction completion in efforts to decrease project reliance on these competitive loan funds. However, Board approval of a **\$900,000** loan commitment will allow us to show our Investor partner that all funding sources are committed and will allow us to close on the partnership. Moving forward, we will continue to explore cost savings and additional funding sources in efforts to preserve additional loan funds for other Montana housing projects.

Respectfully Submitted,

Ben Casiano

Property Developer

Northwest Real Estate Capital Corp.

County			Silver Bow
Project Name			Meadowlark Senior Apts
Davidanan / Carranal Dr			Northwest Real Estate
Developer / General Ptnr			Capital Corp.
Set-aside			Non-Profit
HC Requested			6,500,000
Project Type			Elderly
Construction Type			New Const
Projected Construction S	tart		Mar-23
Projected Completion			Mar-24
<u>Unit Numbers</u>		<u>get</u>	
	1-bdrm	40%	3
	1-bdrm	50%	9
	1-bdrm	60%	7
	2-bdrm	40%	1
	2-bdrm	50%	2
	2-bdrm	60%	4
	other	mgr(60%)	-
	Total Units	3 (' /	26
Average Incon			52.69%
Square Footage			
Income Restricted Units			18,152
Common Space			4,683
Common Opacc	Total		22,835
			,
<u>Unit Rents</u>			
	1-bdrm	40%	497
	1-bdrm	50%	646
	1-bdrm	60%	795
	2-bdrm	40%	584
	2-bdrm	50%	762
	2-bdrm	60%	941
	other	mgr(60%)	
Total Monthly Rents			18,742
vacancy factor			5.00%
Adjusted Rent			17,805
other/commercial income			72
total rent			17,877
x 12 months			12
Total Annual Income			214,523
<u>Expenses</u>			
Administration			14,848
Management			18,065
Maintenance			36,100
Operating			57,688
Taxes			8,430
			7,800
Replacement Reserve			
Total Expenses			142,931
Net Income Before			

County		Silver Bow		
Project Name		Meadowlark Senior Apts		
Developer / General Ptnr	Northwest Real Estate Capital Corp.			
-incursing Courses				
Financing Sources State HOME		750,000		
Other		300,000		
Other		390,000		
Other		100		
Other		900,000		
Deferred Dev Fee		87,816		
HC Equity Competitive		5,589,439		
Total Sources:		8,017,355		
% of Project Financed by HC:		69.72%		
Return on Sale of HTC				
HTC Requested		6,500,000		
HTC Equity		5,589,439		
HTC Return on Sale		0.860		
Ratios				
Rent (Income)		214,523		
Operating		135,131		
Replacement		7,800		
Net Income		71,592		
Total Debt Service		48,016		
Debt Coverage Ratio (DCR)		1.49		
Total Expense Ratio		1.12		
Project Costs				
_and		126,453		
Building/Acquisition		-		
Site Work		256,894		
Construction / Rehab		5,631,128		
Soft Costs		918,126		
Developer Fees		1,010,200		
Reserves		74,554		
otal Project Costs		8,017,355		
Supportive Services Costs Residential Costs		- 8,017,355		
Costs versus Sources		5,5,550		
Total Project Costs		8,017,355		
Total Project Costs Total Financing Sources		8,017,355		
Difference				
Project Cost Limitations				
	<u>Limits</u>			
General Requirements	6.00%	5.24%		
Contractor Overhead	2.00%	1.75%		
Contractor Profit	6.00%	5.24%		
Developer Fees Soft Cost	15.00%	14.84%		

County	Silver Bow	
Project Name	Meadowlark Senior Apts	
Developer / General Ptnr		Northwest Real Estate Capital Corp.
Per Unit Comparison		
	<u>Limits</u>	
Cost per unit total	n/a	308,360
Cost per unit residential only	\$280,000	308,360
Cost per unit Const / Rehab	n/a	226,462
Credits per unit	n/a	250,000
Operating Cost per unit	\$3,000 min	5,197
Replacement Reserves	\$300 min	300
Per Square Foot Comparison		
Construction / Rehab per sq ft		246.60
Total Project Cost per sq ft		351.10
Credits per sq ft		284.65
Credits per sq ft (residential only)		358.09
Utilities Paid by (Tenant / Owner)		Tenant

PROGRAM

Multifamily Program

AGENDA ITEM

Creekside Commons in Kalispell MT Loan Program approval

BACKGROUND

Creekside Commons is a senior affordable rental project located in Kalispell, Montana. The project will be made up of 24 one-bedroom units, 6 two-bedroom units and 1 manager's unit. Monthly tenant paid rent will include all utilities as well as washer/dryer in unit, frost free refrigerator, dishwasher, garbage disposal, microwave, air conditioning, large closets, blinds, bedroom and living ceiling fan, neutral paint colors, and hardwood cabinets. The project will have an onsite manager (unit provided for manager), community room, workout area, library with computer, and an elevator for easy access to upper levels.

This project was awarded \$6,435,000 9% credits in our October 2021 board meeting. It also received approval at our January 9, 2023, of a \$850,000 Multifamily Loan Program Loan at an estimated 3.10% 40-year amortization and 16-year term loan.

The developer is requesting an additional Housing Montana Fund Loan of \$475,000 in second lien position. This is a 40-year amortization, 16-year term and based on targeting is at a 3.10% interest rate.

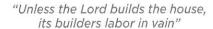
STAFF RECOMMENDATION (if any)

Staff does not support approving a Housing Montana Fund loan but rather supports increasing the Multifamily Loan program amount by the same amount so we only have one loan.

MOTION OPTION(S)

- 1. Move to approve an additional \$475,000 to the original \$850,00 for a total \$1,325,000 Multi Family Loan in second lien position with a 40-year amortization, 16-year term and based on targeting is at a 3.1290% interest rate that will close on or after 3 months of stabilized occupancy and concurrent with conventional permanent mortgage, with the staff's discretion to change loan terms.
- 2. No motion, proposal fails.

Board Meeting: February 13, 2023





January 23, 2023

Jason Hanson Multifamily Program Manager Montana Housing 301 S. Park Ave., Ste. 240 Helena, MT 59620-0528

RE: Creekside Commons Housing Montana Fund Application

Dear Mr. Hanson:

We understand it's rare to request funding at two consecutive board meetings, however as we begin bidding Creekside Commons it's clear that every dollar at a 3.1% interest rate is helpful to ensuring this project gets done. Had we been aware of the remaining funds in the Housing Montana Fund ("HMF"), we would have requested this at the previous meeting concurrent with our Multi-Family Loan Program ("MFLP") request. Or, alternatively, we would have requested additional MFLP funding. It was our understanding based on conversations with staff that we had requested substantially all of the remaining MFLP funds with our December 1, 2022 application. It was not until the e-mail on January 12, 2023 that we learned of additional funding available in both the MFLP and the HMF programs.

The reason for the HMF request is the same as for the MFLP request in January. Increased interest rates have reduced our available sources while construction prices continue to climb high. This has created a financing gap that can be filled by lower interest rate debt such as an HMF loan.

Per the e-mail circulated on January 12, 2023, the Housing Montana Fund has \$478,783 in remaining funding. For this reason, we would like to request \$475,000 in HMF funding with an interest rate at 3.10%, a 16-year term and a 40-year amortization. These terms will match the terms of the MFLP funds which were awarded in January. Similar to the MFLP loan, we anticipate that this loan would sit in second (or 3rd after the MFLP loan) position to the primary mortgage on the property. If it works better for MBOH, an increase to our approved MFLP loan by an additional \$475,000 (or any amount beyond \$475,000) would be very helpful to the project. Every dollar of 3.10% permanent loan helps.

As mentioned, when we submitted our MFLP application, we expected an increase in our construction numbers. The latest UniApp submitted with this request reflects these increases. It's our hope the HMF funds can absorb some of these increases.

Similar to before, all income limits, rental rates, amenities and other commitments in the housing tax credit application remain intact. Thank you in advance for your consideration and we look forward to breaking ground on this project this spring.

Sincerely.

Alex Burkhalter

County			Flathead County
Project Name			Creekside Commons
Developer / General Ptnr			Housing Solutions, LLC
Set-aside HC Requested Project Type Construction Type Projected Construction S Projected Completion	tart		General 6,435,000 Elderly New Const Apr-23 Apr-24
Unit Numbers	Tar	<u>get</u>	
	1-bdrm 1-bdrm 1-bdrm 2-bdrm 2-bdrm 2-bdrm other	40% 50% 60% 40% 50% 60% mgr(60%)	3 19 2 1 4 1 1
Average Incor	Total Units ne Targeting		50.00%
Square Footage Income Resticted Units Managers Unit(s) Common Space	Total		19,164 603 7,398 27,165
Unit Rents			
Onit Rents	1-bdrm 1-bdrm 1-bdrm 2-bdrm 2-bdrm 2-bdrm other	40% 50% 60% 40% 50% 60% mgr(60%)	595 745 890 715 890 1,070
Total Monthly Rents	otrici	111g1(00 70)	23,065
vacancy factor Adjusted Rent other/commercial income total rent x 12 months Total Annual Income			7.00% 21,450 300 21,750 12 261,005
Expenses Administration Management Maintenance Operating Taxes Replacement Reserve Total Expenses			15,300 18,275 32,525 61,000 - 9,300 136,400
Net Income Before Debt Service			124,605

County Project Name Developer / General Ptnr		Flathead County Creekside Commons Housing Solutions, LLC
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Financing Sources		
Hard Loan		625,000
Hard Loan		1,325,000
Deferred Dev Fee		267,070
HC Equity Competative		5,501,375
Total Sources:		7,718,445
% of Project Financed by HC:		71.28%
Return on Sale of HTC		
HTC Requested		6,435,000
HTC Equity		5,501,375
HTC Return on Sale		0.855
Ratios		
D - ((())		00/ 02-
Rent (Income)		261,005
Operating		127,100
Replacement		9,300
Net Income		124,605
Total Debt Service		108,408
Debt Coverage Ratio (DCR)		1.15
Total Expense Ratio		1.07
Project Costs		
Land		450,600
Building/Acquisition		, <u>-</u>
Site Work		675,000
Construction / Rehab		4,630,351
Soft Costs		1,140,090
Developer Fees		700,000
Reserves		122,404
Total Project Costs		7,718,445
Supportive Services Costs		· -
Residental Costs		7,718,445
Costs versus Sources		
Total Project Costs		7,718,445
Total Financing Sources		7,718,445
Difference		
Project Cost Limitations	Limito	
Conoral Requirements	<u>Limits</u>	4 600/
General Requirements	6.00%	4.62%
Contractor Overhead	2.00%	1.26%
Contractor Profit	6.00%	4.62%
Developer Fees	15.00%	10.86%
Soft Cost	32 or 37 or 40%	31.97%

County Project Name Developer / General Ptnr		Flathead County Creekside Commons Housing Solutions, LLC
Per Unit Comparison		
	Limits	
Cost per unit total	n/a	248,982
Cost per unit residential only	\$280,000	248,982
Cost per unit Const / Rehab	n/a	171,140
Credits per unit	n/a	207,581
Operating Cost per unit	\$3,000 min	4,100
Replacement Reseves	\$300 min	300
Per Square Foot Comparison		
Construction / Rehab per sq ft		170.45
Total Project Cost per sq ft		284.13
Credits per sq ft		236.89
Credits per sq ft (residential only)		325.54
Utilities Paid by (Tenant / Owner)		Owner

Multi Family Program Dashboard February 13, 2023

Funds For Coal Trust, MFLP, Housing Montana Fund

<u>Available</u>

Coal Trust \$819,052 MFLP \$368,237 Housing MF \$478,783

Projects Underway

9% Tapestry Apts Billings 2022 CLDI Under Construction 9%/4% Junegrass 4/9 Kalispell 2022 GMD/Homeward Under Construction 9%/ARPA Laurel Depot Laurel 2021 GL/North Fork Dev. Under Construction 9%/ARPA MRM Unified Campus Billings 2021 MT Rescue Mission Under Construction 9%/ARPA Jackson Court* Billsings 2021 GL Development Under Construction 9%/ARPA Jackson Court* Crow Agency 2021 Apsaalooke Nation HA Closed September 2022 9%/MFLP Creekside Commons Kalispell 2021 Housing Solutions 2023 9% Crowley Flats Lewistown 2021 Homeword Under Construction 4% Comstock I, II & III Bozeman 2022 Devco Preservation Closed November 2022 4%/ARPA Spruce Grove* r 2022 GL Development Under Construction 4% Bridger Peaks Bozeman 2022 Devco Preservation Under Construction 4%/ARPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4%/ARPA Villagio* Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Villagio* Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Trinity* Missoula 2021 Blueline/Homeword/Missoula HA Under Construction 4%/ARPA Trinity* Missoula 2021 Blueline/Homeword/Missoula HA Under Construction 4%/ARPA Trinity* Missoula 2021 HRDC/Good Housing Partners Under Construction 4% Sunshine Village Great Falls 2022 Community Preservation Partners Application Review 4% Big Fork Senior Big Fork 2022 Bigfork Senior Housing Application Review Lumberyard							
9%/MFLP Cabinet Affordable Libby 2023 Cabinet Affordable Housing Just awarded in October 9% Carter Commons Great Falls 2023 Carter Commons, LLLP Just awarded in October 9% Creek Side Apartments Missoula 2023 Homeword Just awarded in October 9%/MFLP Meadowlark Senior Butte 2023 Northwest Real Estate Capital Grour, Just awarded in October 9%/MFLP Riverview Apts Big Sky 2022 Blueline Closing in March 9% Bicentennial Apts Dillon 2022 Dawson Holdings Under Construction 9% Baatz Block Apts Great Falls 2022 Homeword Rehab Planned Start for Early 9% Tapestry Apts Billings 2022 CLDI Under Construction 9%/ARPA Junegrass 4/9 Kalispell 2022 GMD/Homeward Under Construction 9%/ARPA Laurel Depot Laurel 2021 GL/North Fork Dev. Under Construction 9%/ARPA MRM Unified Campus Billings 2021 Mr Rescue Mission Under Construction 9%/ARPA Jackson Court* Billisings 2021 Mr Rescue Mission Under Construction 9%/ARPA AHNA LIHTC 1* Crow Agency 2021 Apsaalooke Nation HA Closed September 2022 9%/MFLP Creekside Commons Kalispell 2021 Housing Solutions 2023 Powco Preservation Under Construction Under Construction 4% Comstock I, II & III Bozeman 2022 Devco Preservation Under Construction Under Construction 4%/ARPA Spruce Grove* r 2022 GL Development Under Construction Under Construction 4%/ARPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4%/ARPA Highland Manor Havre 2021 Blueline/Missoula HA Under Construction Under Construction 4%/ARPA Trinity* Missoula 2021 Blueline/Missoula HA Under Construction Under Construction 4%/ARPA Trinity* Missoula 2021 HRDC/Good Housing Partners Under Construction 4%/B Boulevard Bozeman 2021 HRDC/Good Housing Partners Under Construction 4%/B Big Fork Senior Big Fork 2022 Reuter Walton Development Application Review 4% Big Fork Senior Big Fork 2022 Reuter Walton Development Application Review	•	Project	City	Year	Awarded	Recipient	Status*
9% Carter Commons Great Falls 2023 Carter Commons, LLLP Just awarded in October 9% Creek Side Apartments Missoula 2023 Homeword Just awarded in October 9%/MFLP Meadowlark Senior Butte 2023 Northwest Real Estate Capital Grour, Just awarded in October 9%/MFLP Riverview Apts Big Sky 2022 Blueline Closing in March 9% Bicentennial Apts Dillon 2022 Dawson Holdings Under Construction 9% Baatz Block Apts Great Falls 2022 Homeword Rehab Planned Start for Early 9% Tapestry Apts Billings 2022 CLDI Under Construction 9%/47% Junegrass 4/9 Kalispell 2022 GMD/Homeward Under Construction 9%/4RPA Laurel Depot Laurel 2021 GL/North Fork Dev. Under Construction 9%/ARPA MRM Unified Campus Billings 2021 MT Rescue Mission Under Construction 9%/ARPA Jackson Court* Billisings 2021 GD Development Under Construction 9%/ARPA AHNA LIHTC 1* Crow Agency 2021 Apsaalooke Nation HA Closed September 2022 9%/MFLP Creekside Commons Kalispell 2021 Housing Solutions 2023 9% Crowley Flats Lewistown 2021 Homeword Under Construction 4% Comstock I, II & III Bozeman 2022 Devco Preservation Closed November 2022 4%/ARPA Spruce Grove* r 2022 GL Development Under Construction 4% Bridger Peaks Bozeman 2022 Devco Preservation Under Construction 4%/ARPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4% Castlebar Bozeman 2021 Devco Preservation Under Construction 4%/ARPA Villagio* Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Trinity * Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Trinity * Missoula 2021 HRDC/Good Housing Partners Under Construction 4%/Bridge Great Falls 2022 Community Preservation Partners Application Review 4% Big Fork Senior Big Fork 2022 Rueter Walton Development Application Review	9%	ANHA LIHTC #2	Crow Agency		2023	Apsaalook Nation HA	Just awarded in October
9% Creek Side Apartments Missoula 2023 Homeword Just awarded in October 9%/MFLP Meadowlark Senior Butte 2023 Northwest Real Estate Capital Grour, Just awarded in October 9%/MFLP Riverview Apts Big Sky 2022 Blueline Closing in March 9% Bicentennial Apts Dillon 2022 Dawson Holdings Under Construction 9% Baatz Block Apts Great Falls 2022 Homeword Rehab Planned Start for Early 9% Tapestry Apts Billings 2022 CLDI Under Construction 9%/ARPA Laurel Depot Laurel 2021 GMD/Homeward Under Construction 9%/ARPA Laurel Depot Laurel 2021 GL/North Fork Dev. Under Construction 9%/ARPA MRM Unified Campus Billings 2021 MT Rescue Mission Under Construction 9%/ARPA AHNA LIHTC 1* Crow Agency 2021 Apsaalooke Nation HA Closed September 2022 9%/MFLP Creekside Commons Kalispell 2021 Homeword Under Construction 4% Comstock I, II & III Bozeman 2022 Devco Preservation Closed November 2022 4%/ARPA Spruce Grove* r 2022 GL Devco Preservation Under Construction 4%/ARPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4%/ARPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4%/ARPA Villagio* Missoula 2021 Blueline/Missoula HA Under Construction Under Construction 4%/ARPA Trinity Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Trinity Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Trinity Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Trinity Missoula 2021 HRDC/Good Housing Partners Under Construction 4%/ARPA Trinity Missoula 2021 HRDC/Good Housing Partners Under Construction 4%/ARPA Sitterroot Valley Apartments Bozeman 2021 HRDC/Good Housing Partners Under Construction 4%/ARPA Sitterroot Valley Apartments Bozeman 2021 HRDC/Good Housing Partners Under Construction 4%/ARPA Sitterroot Valley Great Falls 2022 Community Preservation Partners Application Review 4%/ARPA Big Fork Senior Big Fork 2022 Bigfort Senior Housing Application Review Application Review	9%/ MFLP	Cabinet Affordable	Libby		2023	Cabinet Affordable Housing	Just awarded in October
9%/MFLP Meadowlark Senior Butte 2023 Northwest Real Estate Capital Group Just awarded in October 9%/MFLP Riverview Apts Big Sky 2022 Blueline Closing in March 9% Bicentennial Apts Dillon 2022 Dawson Holdings Under Construction 9% Baatz Block Apts Great Falls 2022 Homeword Rehab Planned Start for Early 9% Tapestry Apts Billings 2022 CLDI Under Construction Under Construction 9%/4% Junegrass 4/9 Kalispell 2022 GMD/Homeward Under Construction 9%/4RPA Laurel Depot Laurel 2021 GL/North Fork Dev. Under Construction 9%/4RPA MRM Unified Campus Billings 2021 MT Rescue Mission Under Construction 9%/4RPA Jackson Court* Billisings 2021 MT Rescue Mission Under Construction 9%/4RPA AHNA LIHTC 1* Crow Agency 2021 Apsaalooke Nation HA Closed September 2022 9%/MFLP Creekside Commons Kalispell 2021 Housing Solutions 2023 9% Crowley Flats Lewistown 2021 Homeword Under Construction 4% Comstock I, II & III Bozeman 2022 Devco Preservation Closed November 2022 4%/4RPA Spruce Grove* r 2022 GL Development Under Construction 4%/4RPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4% Castlebar Bozeman 2021 Devco Preservation Under Construction 4%/4RPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4%/4RPA Trintly * Missoula 2021 Blueline/Missoula HA Under Construction 4%/4RPA Trintly * Missoula 2021 Blueline/Missoula HA Under Construction 4%/4RPA Trintly * Missoula 2021 Blueline/Hissoula HA Under Construction 4%/4RPA Trintly * Missoula 2021 Blueline/Hissoula HA Under Construction 4%/4RPA Trintly * Missoula 2021 Blueline/Hissoula HA Under Construction 4%/4RPA Trintly * Missoula 2021 Blueline/Hissoula HA Under Construction 4%/4RPA Sunshine Village Great Falls 2022 Community Presston Under Construction 4%/4RPA Sinther Village Great Falls 2022 Community Presston Partners Under Construction 4%/4RPA Sinther Village Great Falls 2022 Community Presston Application Review 4%/4RPA Limberyard Bozeman 2021 Rueter Walton Development Application Review	9%	Carter Commons	Great Falls		2023	Carter Commons, LLLP	Just awarded in October
9%/MFLP Riverview Apts Big Sky 2022 Blueline Closing in March 9% Bicentennial Apts Dillon 2022 Dawson Holdings Under Construction 9% Baatz Block Apts Great Falls 2022 Homeword Rehab Planned Start for Early 9% Tapestry Apts Billings 2022 CLDI Under Construction 9%/ARPA Junegrass 4/9 Kalispell 2022 GMD/Homeward Under Construction 9%/ARPA Laurel Depot Laurel 2021 GL/North Fork Dev. Under Construction 9%/ARPA MRM Unified Campus Billings 2021 MT Rescue Mission Under Construction 9%/ARPA Jackson Court* Billisings 2021 GL Development Under Construction 9%/ARPA AHNA LIHTC 1* Crow Agency 2021 Apsaalooke Nation HA Closed September 2022 9%/MFLP Creekside Commons Kalispell 2021 Housing Solutions 2023 9% Crowley Flats Lewistown 2021 Homeword Under Construction 4% Comstock I, II & III Bozeman 2022 Devco Preservation Closed November 2022 4%/ARPA Spruce Grove* r 2022 GL Development Under Construction 4% Bridger Peaks Bozeman 2022 Devco Preservation Under Construction 4%/ARPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4% Castlebar Bozeman 2021 Devco Preservation Under Construction 4%/ARPA Villagio* Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Villagio* Missoula 2021 Blueline/Missoula HA Under Construction 4%/ARPA Trinity * Missoula 2021 Blueline/Homeword/Missoula HA Under Construction 4%/ARPA Trinity * Missoula 2021 Blueline/Homeword/Missoula HA Under Construction 4%/ARPA Trinity * Missoula 2021 Blueline/Homeword/Missoula HA Under Construction 4%/ARPA Trinity * Missoula 2021 Blueline/Homeword/Missoula HA Under Construction 4%/ARPA Darlinton Miles Sherwood Bozeman 2021 Community Preservation Partners Under Construction 4%/ARPA Sunshine Village Great Falls 2022 Community Preservation Partners Application Review 4% Big Fork Senior Big Fork 2022 Bigfork Senior Housing Application Review	9%	Creek Side Apartments	Missoula		2023	Homeword	Just awarded in October
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9% Baatz Block Apts Great Falls 2022 Homeword Rehab Planned Start for Early 9% Tapestry Apts Billings 2022 CLDI Under Construction 9%/47% Junegrass 4/9 Kalispell 2022 GMD/Homeward Under Construction 9%/48PA Laurel Depot Laurel 2021 GL/North Fork Dev. Under Construction Under Construction 9%/48PA MRM Unified Campus Billings 2021 MT Rescue Mission Under Construction Under Construction 9%/48PA Jackson Court* Billsings 2021 GL Development Under Construction 9%/48PA AHNA LIHTC 1* Crow Agency 2021 Apsaalooke Nation HA Closed September 2022 9%/48PL Creekside Commons Kalispell 2021 Housing Solutions 2023 9% Crowley Flats Lewistown 2021 Housing Solutions 2023 Under Construction Under Construction 4% Comstock I, II & III Bozeman 2022 Devco Preservation Closed November 2022 4%/48PA Spruce Grove* r 2022 GL Development Under Construction 4/4/ARPA Highland Manor Havre 2021 Echo Enterprise Closing Spring 2023 4/4/A Castlebar Bozeman 2021 Devco Preservation Under Construction 4/4/ARPA Villagio* Missoula 2021 Blueline/Missoula HA Under Construction 4/4/ARPA Trinity* Missoula 2021 Blueline/Missoula HA Under Construction 4/4/ARPA Trinity* Missoula 2021 Blueline/Housing Group Under Construction 4/4/ARPA Boulevard Bozeman 2021 HRDC/Good Housing Partners Under Construction 4/4/ARPA Boulevard Bozeman 2021 HRDC/Good Housing Partners Under Construction 4/4/ARPA Darlinton Miles Sherwood Bozeman 2021 HRDC/Good Housing Partners Under Construction 4/4/ARPA Sunshine Village Great Falls 2022 Community Preservation Partners Application Review 4/4/ARPA Big Fork Senior Big Fork 2022 Reuter Walton Development Application Review 4/4/ARPA Lumberyard Bozeman 2021 Reuter Walton Development Application Review	9%/MFLP	Riverview Apts	Big Sky		2022	Blueline	Closing in March
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4% Lumberyard Bozeman 2022 Rueter Walton Development Application Review	4%	Sunshine Village	Great Falls		2022	Community Preservation Partners	Application Review
,, , pp, , pp, , pp, , pp, , pp	4%	Big Fork Senior	Big Fork		2022	Bigfork Senior Housing	Application Review
4% South Forty Billings 2023 Lincoln Avenue Capital Just approved resolution last mon	4%	Lumberyard	Bozeman		2022	Rueter Walton Development	Application Review
	4%	South Forty	Billings		2023	Lincoln Avenue Capital	Just approved resolution last month

Events and Deadlines

Fairmont Compliance Training 9% Letter of Intent Submissions

First week of April Due by April 10, 2023

PROGRAM

Operations/Executive Director

BOARD MEETINGS

The next scheduled board meeting is March 13, 2023 and will be held virtually via Zoom.

BOARD TRAINING & CONFERENCE OPPORTUNITIES

- Rotunda Day is February 21, 2023.
- NCSHA Legislative Conference, March 27-29, 2023, in Washington D.C.
- Board Training on April 17, 2023 in Kalispell. Please notify Kylee Hughes prior to March 26, 2023, for your room reservation, and let her know if you will be planning on arriving Sunday versus Monday.
- Montana Housing Partnership Conference, May 15–17, 2023 in Helena at the Delta Marriott.

CONTRACTS / PROCUREMENT

- Emphasys contract routed for signatures.
- MRI/TCAM contract executed February 7, 2023.
- Acorn Mortgage Consulting due in April; Sole Source justification in process.
- Starting GoSection8 (due in June).
- Waiting on responses for limited solicitation for Financial/CPA services for secondary reviews of financial statements.

PERSONNEL UPDATE

Montana Housing has no open recruitments at this time.

New Team Members:

• Lindsay Hicks started on January 23rd as a Loan and Bond Specialist in Mortgage Servicing program.

EMERGENCY RENTAL ASSISTANCE UPDATE

- As of February 3, 2023, we have awarded \$114.2 million in rent and utility assistance.
- About 4,300 applications are currently under review (application volume nearly doubled from January 13, 2023 winding down press release to January 20, 2023 when the application portal was closed).
- Over \$48 million in potentially fraudulent applicants have been flagged, isolated, and ultimately denied.

HOMEOWNER ASSISTANCE FUND UPDATE

- As of February 6, 2023, there have been 497 applications submitted to the statewide program and HAF staff have approved and paid over \$1.5 million in total through all statewide program areas.
- HAF staff have weekly meetings with housing counselors and various servicers to ensure we are helping borrowers the best we are able to.
- HAF staff are looking for ways to expand the program to increase the ways we can assist borrowers.

COMMUNITY HOUSING UPDATE

• See Community Housing Dashboard in board packet.

RENTAL ASSISTANCE UPDATE

• See Rental Assistance Dashboard in board packet.

EXECUTIVE DIRECTOR UPDATE

- Cheryl, Joe and Kylee continue to participate in the Disaster Housing Work Group. We meet biweekly with representatives from FEMA, HUD, USDA-RD, Salvation Army, Department of Labor and Industry, Department of Emergency Services and the Department of Environmental Quality. Recent and upcoming activities:
 - Continue to work with DES on needs analysis and cost estimates for possible CDBG-DR appropriation request.
 - Visit https://www.montanarecoverysymposium.com/ for details about the January 25, 2023 Montana Resources and Recovery Symposium sessions and speakers.
 - Disaster Housing Strategy draft circulated to Work Group for feedback on February 2, 2023. Working with Commerce Research and Information Services on data and maps to include in the Strategy (i.e., FEMA hazard maps, social vulnerability index etc.).
 - Collaborating with Commerce leadership on support for various other emergency response and recovery efforts, including participation in Emergency Support Function annexes and review of Department of Emergency Services Multi-Hazard Mitigation Plan update.
- Performance Audit for Montana Board of Housing will proceed; we expect to receive an audit
 engagement letter in the coming weeks. Assigned auditors from the Legislative Audit Division will
 join and listen in to upcoming Board meetings to learn more about the operations of the Board.

LEGISLATIVE UPDATE

- Link to 2023 Legislative Calendar.
- To testify, select "Have Your Say" from main LEG.MT.GOV website, then select "Request to Testify Remotely/Upload Your Testimony". Select the bill from the drop down and complete the rest of the form fields. Once complete, click "Submit".
- See attached Bill Tracking for February 6, 2023.

FUNDS FOR HOME, HTF AND CDBG

	FROM HUD	AWARDED	RI	AWARD	-	EMAINING TO DISBURSE	
HOME	\$ 3,420,477.00	\$ 2,638,079.00	\$	782,398.00	\$	7,181,555.00	
HTF	\$ 2,982,433.00	\$ 948,243.00	\$	2,034,190.00	\$	6,994,910.00	
CDBG-Housing	\$ 1,750,000.00	\$ 780,000.00	\$	970,000.00	\$	4,725,720.00	
CDBG-CV	\$ 10,174,175.00	\$ 10,174,175.00	\$	-	\$	8,115,632.00	Expenditure deadline July 2026
HOME-ARP	\$ 11 459 768 00	\$ 572 988 00	\$	10 886 780 00	\$	10 313 791 00	Expenditure deadline Sept 2030

- The HOME Investment Partnerships Program (HOME), Housing Trust Fund (HTF) and Community Development Block Grant (CDBG)-Housing funds allocated from HUD represent the 2022 allocations Commerce received from HUD.
 - CDBG-CV funds were allocated by HUD through the federal CARES Act in July 2021 to address the impacts of COVID.
 - HOME-ARP funds were allocated by HUD through the American Rescue Plan Act in September 2021 to primarily address homelessness.

PROJECTS UNDERWAY

Program	Project	City	Year awarded	Recipient	Status
HOME	Villagio	Missoula	Nov-19	Missoula Housing Authority	Expected completion 2023
HOME	Trinity	Missoula	Jan-20	Homeword	Expected completion 2023
HTF	Trinity	Missoula	Jan-20	Missoula Housing Authrotiy	Expected completion 2023
HTF	Grandview	Billings	Jan-20	Accessible Space, Inc	Construction complete; closing out
HTF	Southwinds	Great Falls	Jan-20	Accessible Space, Inc	Construction complete; closing out
HTF	Boulevard Apts	Bozeman	Nov-20	HRDC 9	Construction complete; closing out
HOME	Jackson Court	Billings	Nov-20	NeighborWorks Montana	Expected completion 2023
HOME	Laurel Depot	Laurel	Nov-20	NeighborWorks Montana	Expected completion 2023
HOME	Crowley Flats	Lewistown	Nov-20	Homeword	Under construction; no draws
HTF	Highland Manor	Havre	Nov-20	HRDC IV	In startup; USDA-RD project
HOME	Baatz Block Apts	Great Falls	Oct-21	Homeword	In startup; not under contract
HTF	Baatz Block Apts	Great Falls	Oct-21	Homeword	In startup; not under contract
CDBG	Phoenix Building	Butte	Dec-21	Butte-Silver Bow with NAHN	In startup
CDBG	Petroleum Apts	Winnett	Dec-21	Petroleum County	In startup
CDBG-CV	Lincoln Co Commu Co/HRDC 9 nonco construction; Big H	unity Hall; HRC XI se ngregate shelter; Sh lorn Co/Plenty Doors	ervice space in Supe nelby, Red Lodge and	Food Bank; McCone Co Health Center; rior; Big Horn Co Hospital; Gallatin d Wolf Point, replacement home provements; Helena YWCA, Butte a ROC acquisition	2 projects completed; 11 more under contract; 3 drawing funds; remaining will be underway 1st or 2nd quarter 2023
CDBG	Housing MT Heros	Missoula	Jun-22	Missoula Co with Poverello Center	In startup
CDBG	Northwood ROC	Pablo	Nov-22	Lake County with NWMT	Under contract
HOME	Recovery Home	Helena	Dec-22	Florence Crittenton Home	In startup
HOME	Colorado Apts	Belgrade	Dec-22	HRDC 9	In startup
HOME	Meadowlark Apts	Butte	Dec-22	Northwest Real Estate Corporation	In startup
HTF	Bigfork Sr Housing	Bigfork	Dec-22	American Covenant	In startup
HOME	Homebuyer Assist	ance		are qualified to provide down payment a IRC XI, Trust Montana and Northwest N	
CDBG	Housing Stabilizati	on Program	•	nts are qualified to implement single-fan Counties; Cities of Choteau, Glasgow, I	, ,

EVENTS and DEADLINES

17-Feb-23	End of HOME-ARP public comment period - submit comments to Housing@mt.gov
	Public hearing 01/24/23; accept comments through 02/17/23; submit to HUD by 02/21/23
7-Mar-23	Application workshop for HOME, HTF and CDBG-Housing
	Present tips for submitting successful applications to Commerce
7-Jun-23	Anticipated application deadline for remaining 2022 HTF and CDBG-Housing funds
	\$2,034,190 HTF available; \$1,520,000 CDBG available for Housing rehabilitaiton and for addressing homelessness
15-Sep-23	Anticipated application deadline for 2023 HOME, HTF and CDBG-Housing

Anticipate same level of 2023 funding for HOME, a decrease in funding for HTF and a similar amount for CDBG.

Note applications for HOME homebuyer assistance and CDBG single-family rehaiblitiaton programs are accepted on a rolling basis,

i.e. there is no application deadline.

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	Previous Month	Current Month	<u>Change</u>
Paid Units	7,116	7,061	(55)
Budgeted Units		8,317	
All Section 8 HAPs	4,134,664	3,974,318	(160,347)

Section 8 Tenant Based Programs							
	Month Dec-22	<u>Jan-23</u>	Change	<u>Year</u> <u>HAP</u>	HUD Budget	<u>Fees</u>	<u>Term</u>
Housing Choice Voucher (HCV) Paid Units (3625 Agency contracts)	2,942	2,910	(32)			123,868	CY2023
Current Month Payment Amount	1,543,438	1,495,644	(47,794)	1,544,499		123,868	
Veterans Affairs Supportive Housing	(VASH)						CY2023
Number Units Paid (321 Authorized)	178	170	-8			6,926	
Payment Amount	90,111	84,388	-5,723	83,860		6,926	
Moderate Rehabitation (ModRehab)							
Number Contracts			0				
Paid Units (297 Authorized)	204	195	-9			7,390	
Payment Amount	120,732	111,369	-9,363	111,369		7,390	
Mainstream							
Number Units Paid	46	35	-11			1,951	
Payment Amount	32,148	23,491	-8,657	29,138		1,951	
Project Based VASH							
Number Units Paid	35	32	-3			1,248	
Payment Amount	19,573	18,540	-1,033	18,137		1,248	
EHV							
Number Units Paid	56	57	1			2,945	
Payment Amount	30,220	30,745	525	36,054		2,945	
	Section	2 Project	t Rasad F	Programs			
Project-Based (PBS8)	Section	i o r i ojec	l Daseu i	logianis		Admin Earnings	
Contracts	89	89	0			91,429	
Units Paid (4132 Authorized with 8bb)	3,624	3,634	10			Contra	ct Extension
Payment Amount	2,284,994	2,193,487	-91,507				
Calendar Year Admin Earnings						91,429	
811 Project Rental Assistance Demo (FY)				1,900,00	157,000	Five Year	
Rental Assistance Contracts (RAC)			0	Disbursed:	860,543	Balance:	1,039,457
Units (grant requires 82)	31	28	-3			8 Units Kalispell	
Payment Amount	13,449	16,654	3,205			40 Units Missoula	а
						5 Units Ronan	
						21 Units Bozema	n/Belgrade
						74	

Bill Number	Bill Sponsor	Current Committee	Last Action	Next Hearing			
HB 25	Tom Welch(R) HD 72	Taxation (S)	02/01/23 - Committee ReportBill Concurred				
Repeal gray v	Repeal gray water property abatement						
HB 30	Alice Buckley(D) HD 63	Business, Labor, and Economic Affairs (S)	02/03/23 - 3rd Reading Concurred				
Generally rev	ise mortgage laws						
HB 56	Julie Dooling(R) HD 70	Taxation (S)	02/01/23 - Committee ReportBill Concurred				
Extend the ap	oplication of the bond validating act						
HB 244	Dave Fern(D) HD 5	Appropriations (H)	02/02/23 - First Reading				
Revise laws g	governing the housing Montana fund						
HB 246	Scot Kerns(R) HD 23	Local Government (H)	02/02/23 - Committee Executive ActionBill Passed as Amended				
Allow for the	Allow for the zoning of tiny dwelling units						
HB 296	Kerri Seekins-Crowe(R) HD 43	Judiciary (H)	02/02/23 - Hearing				
Revising laws	relating to real estate transaction disclosures						
HB 318	SJ Howell(D) HD 95	Taxation (H)	02/01/23 - Hearing				
Providing hou	sing tax incentives						
(HB 380)	Gregory Frazer(R) HD 78	Human Services (H)	02/08/23 - Hearing	3:00PM 02/08/2023 House Human Services Hearing Room 152			
Establish a grant funding program to support homelessness care providers							
HB 407	Dave Fern(D) HD 5		02/03/23 - Introduced				
Provide for af	fordable housing abatements						
HB 416	Jim Hamilton(D) HD 61		02/03/23 - Introduced				
Provide income tax credit for renting dwelling below market rate							
LC0024	Brad Molnar (R) SD 28		01/25/23 - Draft On Hold				
Provide for pr	operty tax rebate in certain counties						

Bill Number	Bill Sponsor	Current Committee	Last Action	Next Hearing			
LC0103	Llew Jones (R) HD 18		01/19/23 - Draft Taken Off Hold				
Create and define the rules of a Trust Fund to address affordable housing							
LC0105	Llew Jones (R) HD 18		02/02/23 - Draft On Hold				
Provide for m	onthly property tax payment						
LC0106	Llew Jones (R) HD 18		11/09/22 - Draft On Hold				
Low income e	elderly property tax assistance						
LC0561	Steve Fitzpatrick (R) SD 10		12/28/22 - Draft Ready for Delivery				
Revise law re	egarding certain covenants						
LC0618	Kenneth Bogner (R) SD 19		02/02/23 - Draft in Edit				
Revise cover	nant laws						
LC0675	Steve Fitzpatrick (R) SD 10		01/25/23 - Draft On Hold				
Provide evalu	Provide evaluations of state & local regulatory actions re: taking of property						
LC0678	Nelly Nicol (R) HD 53		02/02/23 - Draft Taken Off Hold				
Revise laws r	Revise laws related to private housing for developmentally disabled adults						
LC0767	Mark Noland (R) SD 5		02/03/23 - Draft in Edit				
Revise laws r	relating to real estate transaction						
LC0896	Kenneth Walsh (R) HD 71		02/04/23 - Draft in Assembly				
Revise workfo	Revise workforce housing laws						
LC0934	Greg Hertz (R) SD 6		11/01/22 - Draft Request Received				
Generally rev	rise housing laws						
LC1341	Jane Gillette (R) HD 64		02/02/23 - Draft Delivered to Requester				
Establish a rent local program funded with tax on short-term rentals							
LC1371	Michael Yakawich (R) HD 51		02/03/23 - Draft Ready for Delivery				
Generally revise mobile home park laws							
LC1747	Andrea Olsen (D) SD 50		11/29/22 - Draft Request Received				
Eliminate pre-established loan products							
LC1808	Andrea Olsen (D) SD 50		11/30/22 - Draft Request Received				
Authorize a local vacant building registration fee							

Bill Number	Bill Sponsor	Current Committee	Last Action	Next Hearing			
LC1933	Kim Abbott (D) HD 83		01/31/23 - Draft Ready for Delivery				
Establish workforce housing trust fund							
LC2198	John Fitzpatrick (R) HD 77		12/02/22 - Draft Request Received				
Create revolv	ing loan fund for workforce housing						
LC2310	George Nikolakakos (R) HD 26		01/12/23 - Draft On Hold				
Establish a M	lontana workforce housing tax credit						
LC2313	George Nikolakakos (R) HD 26		02/03/23 - Draft Ready for Delivery				
Require notifi	cation of mobile home park sale with a right to	o purchase					
LC2368	Christopher Pope (D) SD 31		12/03/22 - Draft Request Received				
Revise laws r	Revise laws related to housing affordability						
LC2504	Ellie Boldman (D) SD 45		12/03/22 - Draft Request Received				
Study of eme	Study of emergency and supportive housing options for certain populations						
LC2510	Ellie Boldman (D) SD 45		12/03/22 - Draft Request Received				
Generally rev	ise tax laws on occupied or "in use" homes						
LC2654	Steve Fitzpatrick (R) SD 10		12/03/22 - Draft Request Received				
Revise housi	Revise housing laws						
LC2994	Mary Caferro (D) HD 82		12/04/22 - Draft Request Received				
Establish state tax credit relating to single family housing							
LC3000	Mary Caferro (D) HD 82		01/06/23 - Draft to Requester for Review				
Prohibit housing discrimination based on source of income							
LC3002	Mary Caferro (D) HD 82		12/04/22 - Draft Request Received				
Establish a program for temporary rental assistance							
LC3108	Mike Hopkins (R) HD 92		01/07/23 - Draft On Hold				
Generally revise senior homeowner/renter tax credit							
LC3503	Dave Fern (D) HD 5		02/01/23 - Executive Director Final Review				
Authorize additional funding for coal trust loan program for housing							

Bill Number	Bill Sponsor	Current Committee	Last Action	Next Hearing			
LC3507	Dave Fern (D) HD 5		12/09/22 - Draft Request Received				
Revise the res	Revise the residential mobile home lot rental act						
LC3729	Pat Flowers (D) SD 32		12/12/22 - Draft On Hold				
Establish affo	rdable housing trust fund						
LC4238	Kim Abbott (D) HD 83		02/03/23 - Draft in Edit				
Housing for M	ontana Families Act						
LC4544	Ed Stafman (D) HD 62		01/17/23 - Draft Request Received				
Interim study	Interim study of housing and tenancy supports						
SB 15	Shannon O'Brien(D) SD 46	Taxation (S)	02/02/23 - Tabled in Committee				
Provide for all	Provide for all ages homeowner and renter tax credit						
SB 105	Steve Fitzpatrick(R) SD 10	Business, Labor, and Economic Affairs (S)	01/31/23 - Transmitted to House				
Prohibit rent of	Prohibit rent control of private property						
SB 194	Mary Ann Dunwell(D) SD 42	Taxation (S)	01/31/23 - Hearing				
Income tax credit for landlords who rent for below market rate							
SB 245	Daniel Zolnikov(R) SD 22	Local Government (S)	02/08/23 - Hearing	2:45PM 02/08/2023 Senate Local Government Hearing Room 405			
Revise municipal zoning to allow multifamily and mixed use development							
SR 43	Jason D Small(R) SD 21	Business, Labor, and Economic Affairs (S)	02/03/23 - Hearing Canceled				
Confirm gove	rnor's appointees for the board of housing						