HOME/HTF Affordable Housing Development Grant Administration Manual Tools and Resources

Signature Certification Form

This resource allows grantees to authorize officials to sign requests for payment of HOME/HTF funds. At least three officials should be authorized to sign, and it is acceptable to have more to assure that at least two signatories are available for all requests.

Montana Department of Commerce Community Development Division, HOME/HTF Program 301 S. Park Ave. P.O. Box 200523 Helena, Montana 59620-0523

This is to certify that the following officials¹ are authorized to sign requests for payment of HOME Investment Partnerships (HOME) and/or Housing Trust Fund (HTF) funds for the (<u>name of grantee</u>) (<u>name of project</u>) HOME/HTF grant:

Signature	Title
Typed Name	
Signature	Title
Typed Name	
Signature	Title
ארומנעוב	nue
Typed Name	

¹ If grantee is a local government, suggested signatories include the chief elected official (Mayor or Chairperson of County Commission), city or county clerk or treasurer, and the HOME/HTF project manager. If grantee is a non-profit, suggested signatories include an executive officer (Board Chairperson and/or Executive Director), financial officer, and the HOME/HTF project manager.

It is understood that any two of the above signatories must sign each request for payment submitted.

I hereby certify that I have witnessed the signing of the above named signatures.

Signature of Witness

Date

Typed Name and Title of Witness

STATE OF MONTANA)

)ss.

•

County of _____)

This instrument was acknowledged before me on ______, by

(NOTARIAL SEAL)