

# MONTANA BOARD OF HOUSING

## FAX RESERVATION FORM - DATE:

**RESERVATION/LOAN NO:** \_\_\_\_\_ / **COMMITMENT EXPIRATION DATE:** \_\_\_\_\_

### 1<sup>ST</sup> MORTGAGE

LENDER LOAN #:

\* PROGRAM:



\*LOAN TYPE:

\* AMOUNT:

\*TERM: \_\_\_\_\_ months

\*INTEREST RATE: \_\_\_\_\_ %

### BORROWER

\*NAME(LAST, FIRST M):

\* SOCIAL SEC. NO:

\*AGE:

\* GENDER:

\*ETHNICITY:

\* MARITAL STATUS:

\* SINGLE PARENT:

\* WAGES (ANNUAL):

OTHER INCOME:

### CO-BORROWER

\*NAME (LAST, FIRST M):

\* SOCIAL SEC. NO:

\* GENDER:

\*MARITAL STATUS:

\*SINGLE PARENT:

\*WAGES (ANNUAL):

OTHER INCOME:

### PROPERTY

\*PURCHASE PRICE:

\*ACQUISITION COST:

\*NEW/EXIST/REHAB:

\*HOUSING TYPE:

\* ADDRESS:

\* CITY:

\* ZIP:

COUNTY / MSA:

\*TARGETED:

### HOUSEHOLD

\*HOUSHOLD SIZE:

#OF NCOME RECIPIENTS:

#OF PERSONS OVER 18:

#OF PERSONS UNDER 18:

#OF DEPENDENTS:

#OF ELDERLY:

\*PRIOR HOMEOWNER:

NON-APPLICANT INCOME:

TOTAL HSHLD INCOME: \_\_\_\_\_ (Read Only)

### LENDER INFORMATION

LENDER SIGNATURE:

PRINTED SIGNATURE:

PHONE #: \_\_\_\_\_ FAX#: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### MBOH USE ONLY

APPROVED:

DATED:

### DISCLAIMER STATEMENT

PART 3 – AMENDMENTS- Requests for an **EXTENSION OF TIME** to deliver the mortgage loan shall be done by e-mail or fax. Extensions will be granted in 30-day increments. The Lender understands the purchase price of such loan shall be discounted 1/4 of 1% for each 30 day extension granted. **ONLY THE LENDER SHALL PAY THE EXTENSION FEE.** All requests for an **INCREASE or DECREASE** of the Reservation Loan amount shall be done by e-mail or fax. A **CANCELLATION FEE** of 1/2% of 1% of the loan amount will be assessed for all cancellations that are not APPRAISAL RELATED. All cancellation requests shall be done by e-mail or fax with an explanation and/or documentation as to why the cancellation of the Reservation is being requested. Upon review, the Mortgage Lender shall be notified as to the assessment of the Cancellation Fee.

**INCREASE / DECREASE LOAN AMOUNT TO \$** \_\_\_\_\_

**EXTEND COMMITMENT DATE TO:** \_\_\_\_\_

MBOH APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

MBOH APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

FEE: \_\_\_\_\_ %