**APPENDIX B**

**Project Implementation Schedule**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **QUARTERS 20\_\_** | | | | **QUARTERS 20\_\_** | | | |
| **TASKS** | **1ST**  **JFM** | **2ND**  **AMJ** | **3RD**  **JAS** | **4TH**  **OND** | **1ST**  **JFM** | **2ND**  **AMJ** | **3RD**  **JAS** | **4TH**  **OND** |
| **PROJECT START UP** | | | | | | | | |
| Land/Structure/Easement Acquisition |  |  |  |  |  |  |  |  |
| Submit firm commitment of all funding |  |  |  |  |  |  |  |  |
| Submit all required start-up documents |  |  |  |  |  |  |  |  |
| Secure Environmental Release of Funds |  |  |  |  |  |  |  |  |
| **PROJECT DESIGN** | | | | | | | | |
| Procure professional services |  |  |  |  |  |  |  |  |
| Complete project design |  |  |  |  |  |  |  |  |
| Prepare construction bid documents |  |  |  |  |  |  |  |  |
| **CONSTRUCTION BIDDING** | | | | | | | | |
| Publish public bid solicitation |  |  |  |  |  |  |  |  |
| Open bids and examine proposals. |  |  |  |  |  |  |  |  |
| Complete debarment check |  |  |  |  |  |  |  |  |
| Award contract |  |  |  |  |  |  |  |  |
| **PROJECT CONSTRUCTION** | | | | | | | | |
| Conduct pre-construction conference. |  |  |  |  |  |  |  |  |
| Issue Notice to Proceed |  |  |  |  |  |  |  |  |
| Monitor contractor(s) |  |  |  |  |  |  |  |  |
| Document labor standards compliance |  |  |  |  |  |  |  |  |
| Final Inspection |  |  |  |  |  |  |  |  |
| **PROJECT CLOSE OUT** | | | | | | | | |
| Submit Certificate of Occupancy (or its equivalent) |  |  |  |  |  |  |  |  |
| Submit final Request for Reimbursement and Project Completion Report |  |  |  |  |  |  |  |  |