

FAX COVER SHEET

FAX # 406-841-2839

Reservation Package for _____
Borrowers Name

of pages faxed _____

I have included the following documents in this reservation package:

___ Completed Reservation Fax Form

Please double check program, loan type (FHA/VA/RD/HUD184) and lender signature, Lender/servicer Code.

___ Loan Application

Please make sure it is signed and dated by all parties, does household size match Res/Conf Report? Face to Face checked, and Interviewer Information completed.

___ Verification of Employment

Have you verified and included income for all occupants 18 yrs and older, includes wife if she is not on the loan? Are VOE's complete, # of Hrs, Wage/Salary, it OT broken down?

___ Executed Buy/Sell

Please double check Signatures, Sales Price, Closing Date, Street Address, and # of lots.

___ Recapture Notice

Signed by all parties.

___ Good Faith Estimate (all loans)

___ For VA Guaranteed loans

Does VA Certificate of Eligibility have full entitlement?

___ For RD Guaranteed loans and

Letter from RD

Verification of \$1,500 borrower investment (\$500 if Homebuyer Ed completed)

___ For Special Program Loans

Acceptance Letter from Program Sponsor, Release of Financial Information

___ Borrower Stats Sheet (all loans)

___ Certificate of Homebuyer Education if exception conditions not met (See Borrower Stats Sheet

(3/17/2015)