

<https://lenderonline.mt.gov/Bin/Display.exe/ShowSection>

Click on the **LOAN STATUS** tab

The screenshot shows a web browser window with the URL <https://lenderonline.mt.gov/Bin/Display.exe/ShowSection>. The browser's address bar and menu bar are visible. The website header features the **MBH** logo and the text "MONTANA BOARD OF HOUSING" and "Loans Made in Montana That Stay in Montana". Below the header is a navigation bar with tabs: **NEW RESERVATION**, **AVAILABLE FUNDS**, **LOAN STATUS** (highlighted with a mouse cursor), **REPORTS**, **USER ACCOUNTS**, and **ADMINISTRATION**. The main content area is divided into a left sidebar and a main panel. The sidebar includes a "Home" link, a "Lenders & Branches" section with a globe icon and a "Loan Approved" badge, and a text block explaining the section's purpose. The main panel has a search bar with "Search by: Lender Name" and a "Go" button. Below the search bar is a section titled "Participating Lenders/Branches" with a "Show All" link. A list of lenders and branches is displayed, including "1ST COMMUNITY BK GLASGOW 095" and "1ST INT ST BK-CASPER". A "View Latest News!" link is located at the bottom right of the main panel. The footer of the page reads "Powered by [logo] Copyright © 1999 -".

Home

Search by: Lender Name Query Value: Go

**Participating Lenders/Branches** Show All

- Lender: 1ST COMMUNITY BK GLASGOW 095
  - Branch: 1ST COMMUNITY BK GLASGOW
- Lender: 1ST INT ST BK-CASPER
- Lender: 1ST INTERSTATE BK OF COMM 153
- Lender: 1ST INTERSTATE GREAT FALL 518
- Lender: 1ST INTERSTATE KALISPELL 048

View Latest News!

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NEW RESERVATION AVAILABLE FUNDS LOAN STATUS REPORTS USER ACCOUNTS ADMINISTRATION

Lender: [REDACTED]

**Quick Search**

Reservation No.  
1234567890 x Go  
12 characters

**Advanced Search**

Reserved by Lender: [REDACTED] v  
 Lender Loan No: [REDACTED]  
 Borrower Name/SSN: [REDACTED] SSN: [REDACTED]  
 Co-Borrower Name/SSN: [REDACTED] SSN: [REDACTED] Go

Input 12 digit reservation number & hit "Go"

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NEW RESERVATION AVAILABLE FUNDS LOAN STATUS REPORTS USER ACCOUNTS ADMINISTRATION

Lender: [REDACTED]

**Quick Search**

Reservation No.  
[REDACTED] Go  
12 characters

**Advanced Search**

Reserved by Lender: [REDACTED] v  
 Lender Loan No: [REDACTED]  
 Borrower Name/SSN: [REDACTED] SSN: [REDACTED]  
 Co-Borrower Name/SSN: [REDACTED] SSN: [REDACTED] Go

**Loans**

Results for Reservation No: [REDACTED]  
Reset Search

| Actions                            | Reservation | Lender Loan No. | Borrower Name |
|------------------------------------|-------------|-----------------|---------------|
| View Reprint PDF Docs eDocs Delete | [REDACTED]  | [REDACTED]      | [REDACTED]    |

Click on eDocs

## Please note:

1. For *Borrower Stat Sheets* and *Homebuyer education certificates*, “add” under Reservation.
2. For *purchase files* and *conditions* to a purchase file, “add” under Purchase Package.
3. For *final title policies*, *mortgage insurance certificates (MIC)*, *VA loan note guarantees*, *requested tax returns*, etc., “add” under Final Docs.

For the purpose of this example, these procedures show uploading a Purchase Package.

The screenshot displays the 'Lender Online' interface for the Montana Board of Housing. The page is titled 'e-MortgageDocs' and shows 'PACKAGES FOR LOAN NO. 075524069096'. Three main sections are visible: 'Reservation', 'Purchase Package', and 'Final Docs'. Each section has an 'Add New' button. A red arrow points to the 'Add New' button under 'Purchase Package' with the text 'Click "Add New"'. Red circles highlight the 'Add New' buttons for 'Reservation' and 'Final Docs'. The 'Reservation' section shows two uploaded documents: 'home.ed' and 'stat.sheet'. The 'Purchase Package' section shows one uploaded document: '076324069096Henderson'. The 'Final Docs' section shows no documents uploaded.

1. Reservation

2. Purchase Package

3. Final Docs

Click "Add New"

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Browser address bar: <https://lenderonline.mt.gov/Bin/Display.exe/ShowSection>

Menu: File Edit View Favorites Tools Help

Browser tabs: Convert Select

Browser icons: HR Forms DMV NDC FM OrigUW BOI TILA-RESPA CTS Link LOL MERS® FileNet MINE DNN Spam FIB

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Navigation: NEW RESERVATION AVAILABLE FUNDS **LOAN STATUS** REPORTS USER ACCOUNTS ADMINISTRATION

Lender: [Redacted]

### Loan Status #6 ?

**\* de**

To a docu field

"Save" button. If you wish to save your changes, click on the "Cancel" button.

**Notes:**  
Please make sure that the document that you upload is a valid document. Ex: .pdf, .doc, .xls, .gif, .jpeg, .png, .txt, etc

The 'Login Name' and 'Password' fields are **case sensitive**.

### eMortgage Document For Loan No. [Redacted]

Save Cancel

\*Package: Purchase Package

Please **Click Here** to upload a document.

\*Enter a customized document name.

Enter additional comments about this document

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NEW RESERVATION AVAILABLE FUNDS LOAN STATUS REPORTS USER ACCOUNTS ADMINISTRATION

Loan Status

**eMortgage Document For Loan No.**

\* denotes a required field.

To add/modify an eMortgage document fill out the required fields and then click on the "Save" button. If you don't wish to save your changes click on the "Cancel" button.

**Notes:**  
Please make sure that the document that you upload is a valid document. Ex: .pdf, .doc, .xls, .gif, .jpeg, .png, .txt, etc  
The 'Login Name' and 'Password' fields are case sensitive.

\* Package: Purchase Package

Please [Click Here](#) to upload a document.

\* Enter a customized document name.

Enter additional comments about this document

**Find PDF to upload**

File Location  
Browse...  
Upload Cancel

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NEW RESERVATION AVAILABLE FUNDS LOAN STATUS REPORTS USER ACCOUNTS ADMINISTRATION

Lender: [redacted]

### eMortgage Document For Loan No. [redacted]

Save Cancel

\* denotes a required field.

To add/modify an eMortgage document fill out the required fields and then click on the "Save" button. If you don't wish to save your changes click on the "Cancel" button.

**Notes:**  
Please make sure that the document that you upload is a valid document. Ex: .pdf, .doc, .xls, .gif, .jpeg, .png, .txt, etc  
The 'Login Name' and 'Password' fields are *case sensitive*.

\* Package: Purchase Package

Please [Click Here](#) to upload a document.

\* Enter a customized document name.

Enter additional comments about this document

**Click "Upload"**

https://lenderonline.mt.gov/?HTMLFile=GetFile&FileFolder=E MortgageDocs&F...

\* File Location  
C:\Users\cc5896 STATE\Documents\RD LNG.pdf Browse...

Upload Cancel

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Lender: [REDACTED]

Loan Status [?] **eMortgage Document For Loan** Save Cancel

\* denotes a required field.

To add/modify an eMortgage document fill out the required field "Save" to save the document. "Cancel" to cancel.

**Notes:**  
Please make sure that the document that you upload is a valid document. Ex: .pdf, .doc, .xls, .gif, .jpeg, .png, .txt, etc

The 'Login Name' and 'Password' fields are case sensitive.

\*Package: Purchase Package

✓ Document (RD LNG.pdf) has been successfully uploaded.

\*Enter a customized document name.  
RD LNG

Enter additional comments about this document

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NEW RESERVATION AVAILABLE FUNDS **LOAN STATUS** REPORTS USER ACCOUNTS ADMINISTRATION

Lender [REDACTED]

e-MortgageDocs Comments Comments Pretable Close

PACKAGES FOR LOAN NO. [REDACTED]

Reservation Package Submitted: 12/04/2015 08:29 AM

Upload Documents (2)

| Actions | Last Date Modified | Initial Submitted Date & Time |
|---------|--------------------|-------------------------------|
| [Icons] | 12/04/2015         | 12/04/2015 08:29 AM           |
| [Icons] | 12/04/2015         | 12/04/2015 08:29 AM           |

Final Docs

Upload Documents (0)

No e-Mortgage documents have been uploaded for this package.

Purchase Package Package Submitted: 01/19/2016 01:14 PM

Upload Documents (2)

| Actions | Last Date Modified | Initial Submitted Date & Time |
|---------|--------------------|-------------------------------|
| [Icons] | 01/19/2016         | 01/19/2016 01:14 PM           |
| [Icons] | 02/03/2016         | 02/03/2016                    |

**UPDATE SUCCESSFUL**  
Your changes have been successfully saved!

Click "OK"

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NEW RESERVATION AVAILABLE FUNDS **LOAN STATUS** REPORTS USER ACCOUNTS ADMINISTRATION

Lender [REDACTED]

e-MortgageDocs Comments Comments Pretable Close

PACKAGES FOR LOAN NO. [REDACTED]

Reservation Package Submitted: 12/04/2015 08:29 AM

Upload Documents (2)

| Actions | Last Date Modified | Initial Submitted Date & Time |
|---------|--------------------|-------------------------------|
| [Icons] | 12/04/2015         | 12/04/2015 08:29 AM           |
| [Icons] | 12/04/2015         | 12/04/2015 08:29 AM           |

Final Docs

Upload Documents (0)

No e-Mortgage documents have been uploaded for this package.

Purchase Package Package Submitted: 02/03/2016 02:23 PM

Upload Documents (3)

| Actions | Last Date Modified | Initial Submitted Date & Time |
|---------|--------------------|-------------------------------|
| [Icons] | 01/19/2016         | 01/19/2016 01:14 PM           |
| [Icons] | 02/03/2016         | 02/03/2016 02:23 PM           |
| [Icons] | 02/03/2016         | 02/03/2016                    |

Click "Submit"

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NEW RESERVATION AVAILABLE FUNDS LOAN STATUS REPORTS USER ACCOUNTS ADMINISTRATION

Lender [Redacted]

e-MortgageDocs Complete Comments History Close

**Email is sent to MBOH**

**PACKAGE SUBMISSION SUCCESSFUL!**  
The e-MortgageDocs Purchase Package For Loan No. 016524080096 has been received by our agency.

PACKAGES FOR LOAN NO. [Redacted]

**Reservation** Add New Submit Package Submitted: 12/04/2015 08:29 AM

| Uploaded Documents (2) | Actions | Last Date Modified | Initial Submitted Date & Time |
|------------------------|---------|--------------------|-------------------------------|
| home.ed                | ↑ ↓ ×   | 12/04/2015         | 12/04/2015 08:20 AM           |
| stat.sheet             | ↑ ↓ ×   | 12/04/2015         | 12/04/2015 08:29 AM           |

**Final Docs** Add New Submit

Uploaded Documents (0)

No e-Mortgage documents have been uploaded for this package.

**Purchase Package** Add New Submit Package Submitted: 02/03/2016 02:26 PM

| Uploaded Documents (3) | Actions | Last Date Modified | Initial Submitted Date & Time |
|------------------------|---------|--------------------|-------------------------------|
| [Redacted]             | ↑ ↓ ×   | 01/19/2016         | 01/19/2016 01:14 PM           |
| RD LING                | ↑ ↓ ×   | 02/03/2016         | 02/03/2016 02:23 PM           |
| Title Commitment       | ↑ ↓ ×   | 02/03/2016         | 02/03/2016 02:26 PM           |