



**MONTANA BOARD OF HOUSING
MORTGAGE CREDIT CERTIFICATE (MCC) PROGRAM
Submission Voucher (Exh A-2)**

Reservation Loan Number _____

Lender	Mortgagor	
_____	_____	
Loan Officer	Co Mortgagor	
_____	_____	
Lender No.	Address	
_____	_____	
County	City	Zip
_____	_____	_____



<u>Lender Use</u>	(Click here for voucher detail descriptions)	<u>MBOH Use</u>
_____	1 Lender's check in the amount of \$250 payable to MBOH (identifying borrower/MCC Loan #)	_____
_____	2 Final LOAN APPLICATION	_____
_____	3 Executed BUY/SELL AGREEMENT included counter offers, initials and signatures of borrowers & sellers	_____
_____	4 INCOME VERIFICATION for all parties 18+ years old . Full WRITTEN VOES , profit & loss/tax returns for self-employment, child support, social security and/or other benefits statements, and if applicable, statement of no income for non-employed	_____
_____	5 MORTGAGOR'S NOTICE OF POTENTIAL BENEFITS (Exh F)	_____
_____	6 Signed FEDERAL TAX RETURNS for previous 3 years (NOT required in Targeted areas); tax transcripts are acceptable	_____
_____	7 Copy of executed NOTE	_____
_____	8 <u>Final</u> H-25(B) CLOSING DISCLOSURE including borrower's & seller's copies	_____
_____	9 ALTA SETTLEMENT STATEMENTS including borrower's & seller's copies, if available	_____
_____	10 Copy of <u>recorded</u> DEED OF TRUST	_____
_____	11 APPRAISAL REPORT (form 1004, 1004C or 1073) or equivalent	_____
_____	12 MORTGAGOR'S AFFIDAVIT	_____
_____	13 SELLER'S AFFIDAVIT	_____
_____	14 MAX RECAPTURE TAX COMPUTE FORM signed by borrowers	_____
_____	15 NOTICE OF RESERVATION REFUND FEE GUIDELINE (Exh D)	_____
_____	16 RECAPTURE NOTICE TO MORTGAGOR signed by borrower(s) at time of application	_____



Closing date:	Appraised Value:	Mo. Flood Ins Prem:
_____	_____	_____
HOA Dues:	Mo. Hazard Ins Prem:	Mo. Mortgage Ins Prem:
_____	_____	_____
Mo. Taxes	Total Mo. Payment	
_____	_____	

I certify that all documents indicated above are enclosed and complete

_____	_____	_____
Authorized Signature	Email Address	Phone Number