

EXHIBIT A-1

**MONTANA BOARD OF HOUSING
MORTGAGE CREDIT CERTIFICATE (MCC) PROGRAM**

PRE-CLOSING REQUEST TO RESERVE MCC AUTHORITY

Part I: (to be completed by Lender)

LENDER

MORTGAGOR

Name _____

Name _____

Address _____

Property Address _____

City _____

City _____

Lender Code _____

County _____

The following are enclosed with this Application for MCC Reservation:

LENDER USE

MBOH USE

- | | | |
|-----------------------------|---|-----------------------------|
| 1. <input type="checkbox"/> | Copy of the signed Loan Application | 1. <input type="checkbox"/> |
| 2. <input type="checkbox"/> | Copy of the Sales Contract signed by all parties | 2. <input type="checkbox"/> |
| 3. <input type="checkbox"/> | Verification of current Gross Annual Family Income | 3. <input type="checkbox"/> |
| 4. <input type="checkbox"/> | Signed Notice of Potential Benefits Provided by a Mortgage Credit Certificate (Exhibit F) | 4. <input type="checkbox"/> |
| 5. <input type="checkbox"/> | Signed Notice of Application/Processing Refund Guideline (Exhibit D) | 5. <input type="checkbox"/> |
| 6. <input type="checkbox"/> | Signed Recapture Notice to Mortgagor (Exhibit G) | 6. <input type="checkbox"/> |

MCC RESERVATION REQUEST

Date Requested _____

Existing housing ; or
New construction

Reservation Loan Amount \$ _____

Mortgage Loan Rate _____%

Lender Contact Signature

Mortgage Loan Term _____

Lender Contact Phone Number

Lender Contact Fax

Lender Contact Email

Part II MCC RESERVATION CONFIRMATION (to be completed by MBOH)

Date Reserved _____

MCC Number _____

Expiration Date _____

MBOH Authorized Signature